



Kuwait University
Deanship of Admission and Registration
Registration Department

جامعة الكويت
KUWAIT UNIVERSITY

College:
Scientific Section:
Summer Semester:
Form Submission Date:

Participation form of a Supportive Academic Staff Member for summer semester - Humanities Colleges

New Form

Amendment of previous Form

Name: _____ **Job ID:** _____ **Job Title** _____ **Assistant Teacher** _____ **Scientific Assistant** _____

Load	Number of courses (Teaching)		Assist in teaching 3 courses with applied hours (Tutorial)	
	Course No. & section	Time (from-to)	Course No. & section	Time (from-to)
essential				
additional				

Supportive Academic Staff Member

Head of Department

College Dean

Signature

Attachments:

- 1) Copy of university Id for the Supportive Academic staff member.
- 2) Copy of employment contract (non-Kuwaiti).
- 3) Not to assign more than Supportive Academic staff member in more than one section.
- 4) Teaching load is calculated with accordance to the summer semester regulations: (Article No.9)
 - a) Teach a course
 - b) Assist in teaching 3 courses with applied hours.
 - c) Teach 2 labs (2 hours or more) or field training or a field trip
 - d) Teach 1 lab + assist in teaching 2 courses with applied hours.

* Submitting this form to the Deanship of Admission and Registration with the completed data, signed from the College Dean, Head of Department after the acknowledgement from the College that the Supportive Academic Staff Member fulfils all the conditions with accordance to the amended summer semester regulations on date 05/04/2017 and under its responsibility.

* In the event the form is being amended from previous form, a copy of previous forms must be attached for the concerned faculty member.

