



**Kuwait University**  
**Deanship of Admission and Registration**  
**Registration Department**

جامعة الكويت  
 KUWAIT UNIVERSITY

**College:**.....  
**Scientific Section:**.....  
**Semester:** .....  
**Form Submission Date:**.....

**Participation form for External Secondment for language Instructor for summer semester**

New Form

Amendment of previous Form

**Name of person to be delegated as shown in Civil Id:** ..... **Current workplace and address:** ..... **Contact No:** .....

**Semester in which course was previously taught or assisted in teaching at Kuwait University:** ( / )

**Civil Id:** ..... **Residency expiry date: (non-Kuwaiti):**..... **Qualifications:** .....

C	Course Title	Course No. & Section	Time	Number of Units	Number of weekly hours
1					
2					
3					

**Faculty Member Signature**  
**Signature:** .....

**Head of Department Signature**  
 .....

**College Dean Signature**  
 .....

**Admission and Registration Dean Signature**  
 .....

**Attachments**

- Approval of the employer on the secondment.
- Previous secondment approval for an Academic year.
- Copy of Civil id.
- Copy of Academic qualification.
- In the event the form is being amended from previous form, a copy of previous form must be attached for the concerned faculty member.

**Bank Info. (Attach bank documents to approve payment)**

**Bank Name:**..... **Branch:** .....

**IBAN:** .....

**Account No:** .....